

Dear Parents/Guardians:

WELCOME TO CHILDMINDING!

We are so excited that your child is joining us while you enjoy our great facility.

Please Remember:

- A parent or guardian **MUST** remain on site and be available if needed for the entirety of your child's session
- A water bottle and healthy nut free snack is suggested. Please supply something your child can eat without much assistance
- Children under age 3 are not recommended to attend back to back sessions
- If your child has been experiencing **ANY** cold or flu symptoms, please keep them home until they are symptom free for 24 hours
- Indoor shoes or socks with grips are preferred. No outdoor shoes

Cancellations must be received 48 hours in advance of the program day to receive a refund

Pick up and drop off:

At drop off please supply an up to date phone number and ensure the guardian is on site for the entirety of the child's session. If a parent or guardian other than the person dropping off is picking up inform the leader. We will not allow children to leave with a different guardian unless previously informed.

Evacuation:

In case of an emergency please evacuate the building using the quickest and safest route. The Childminding program leader will evacuate the children out of the building. The designated meeting place is outside the front entrance of the Trade & Convention center. Please meet there to sign your child into your care.

Thank you for your cooperation.

Sincerely,

THE CORPORATION OF THE CITY OF PENTICTON
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Recreation Coordinator
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