

## Accessibility Task Force Meeting

to be held via Zoom and in-person in Room A  
City Hall, 171 Main Street  
Wednesday, June 14, 2023  
at 11:00 a.m.

**Present:** Trisha Kaplan, Chair (in person)  
Kona Sankey, Vice-Chair (in person)  
Kristi Bauman (in person)  
Randy Boras (in person)  
James Ludvigson (in person)  
Heather Miller (in person)  
Grant Pattingale (in person)  
Leanne Williams (in person)

**Council Liaison:** Ryan Graham, Councillor

**Staff:** Blake Laven, Director of Development Services (in person)  
Sarah Desrosiers, Social Development Coordinator (in person)  
JoAnne Kleb, Communications and Engagement Manager (in person)  
Hayley Anderson, Legislative Assistant (in person)

**Regrets:** Victoria Jaenig

1. **Call to Order**

The Chair called the Accessibility Task Force to order at 11:00 a.m.

2. **Adoption of Agenda**

**It was MOVED and SECONDED**

THAT the Accessibility Task Force adopt the agenda of June 14, 2023 as amended by moving 4.3 to 4.4 and adding 4.3 – Interest Group Identification.

**CARRIED UNANIMOUSLY**

3. **Adoption of Minutes**

**It was MOVED and SECONDED**

THAT the Accessibility Task Force adopt the minutes of May 24, 2023 as presented.

**CARRIED UNANIMOUSLY**

Kona Sankey joined the meeting at 11:04 am.

#### 4. **New Business**

##### 4.1 Plan Development Timeline

The Director of Development Services provided the Task Force with a presentation on the Plan Development timeline. The timeline included endorsing the structure of the Accessibility Plan, providing feedback on the proposed Accessibility Plan, and final endorsement of the Accessibility Plan.

James Ludvigson joined the meeting at 11:16 am.

##### 4.2 Engagement Strategy

The Communications and Engagement Manager provided the Task Force with an update on the proposed engagement strategy.

The engagement strategy included considerations of the scope and timeframe of the plan, including the short timeframe and the scope of City of Penticton facilities and services. The goals of the engagement being to fulfil the legislative requirements and to lay a foundation for future engagement. Key engagement strategies including raising awareness of the work being done by the committee, gather input to understand the challenges residents encounter, identify possible interest groups, provide a central resource and location for residents to learn and provide input long-term and determine how feedback will be collected after September 1, 2023.

Raising awareness of the Committee will come from social media committee member profiles, news releases with key milestones and a report to Council of committee outcomes.

##### **It was MOVED and SECONDED**

THAT the Accessibility Task Force endorse the public engagement plan as presented.

**CARRIED UNANIMOUSLY**

##### 4.3 Interest Group Identification

The Committee identified a list of interest groups for the Accessibility Plan.

##### 4.4 Visioning Exercise

The Social Development Coordinator lead the Task Force in an exercise to identify accessibility barriers faced within the Community.

#### 5. **Next Meeting**

The next Accessibility Task Force meeting is scheduled to be held on June 28, 2023 at 11:00 a.m.

6. **Adjournment**

**It was MOVED and SECONDED**

THAT the Accessibility Task Force adjourn the meeting held on June 14, 2023 at 12:40 p.m.

**CARRIED UNANIMOUSLY**

Certified Correct:



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Hayley Anderson  
Legislative Assistant