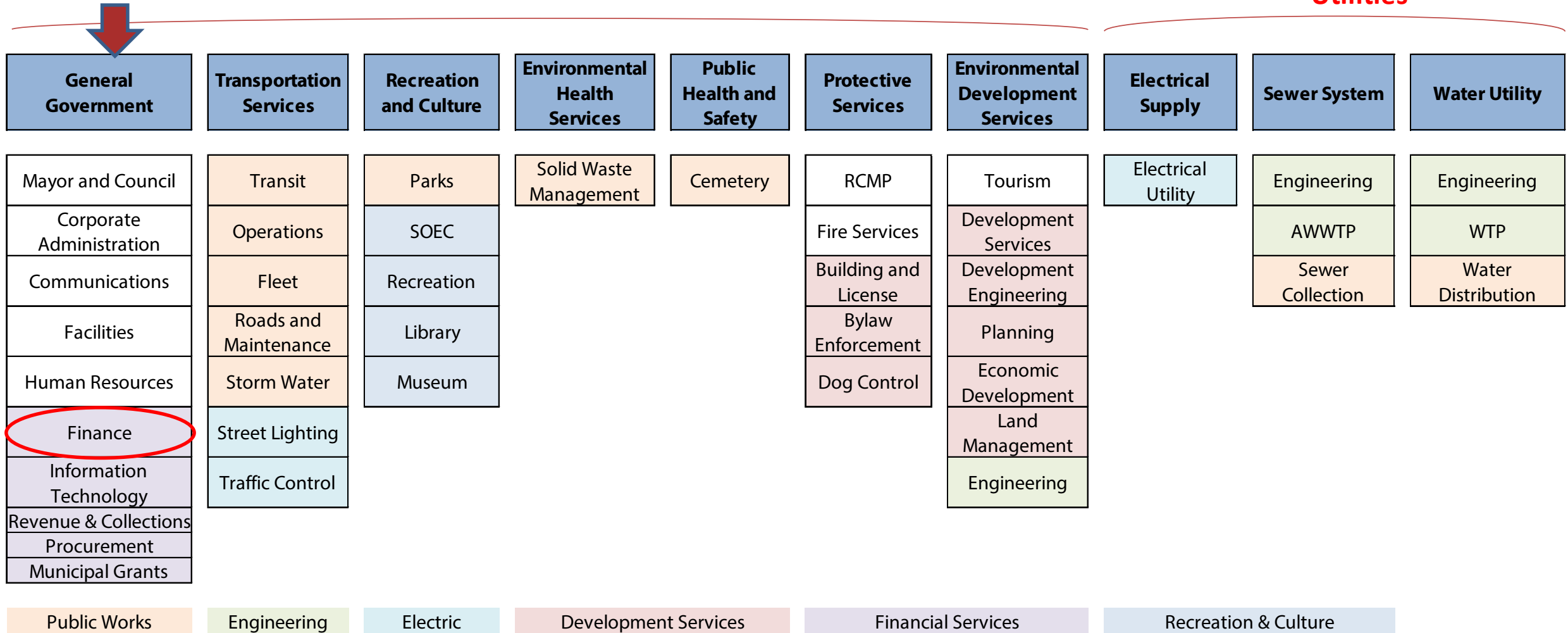


City of Penticton: Financial Plan Reporting Structure

General

Utilities



Overview

Accounting / Finance

The Finance Division is responsible for the financial administration of the City and delivery of information technology services, and includes the Accounting, Budgeting, Revenue & Collections, Purchasing and IT Departments.

Specifically we:

- Provide overall strategic financial leadership across the City and financial advice to City Council
- Lead development of the financial plan and ensure compliance with the City's budget
- Ensure effective stewardship and control over the City's Assets
- Maintain effective accounting records of the City
- Administer Municipal Grant Program
- Administer Risk Management and Insurance
- Lead Business Planning and Reporting

Process ~ 13,200 Accounts Payable Invoices
Produce ~ 6,600 Cheques
~ 16 emergency claims/billings compiled

Bill ~ 1,100 Sales Invoices
~ 180 Cemetery sales



Staffing

<u>2018</u>	<u>2019</u>
9	9



2018 Achievements

- Co-Led the Smart City Challenge Application
- Re-established the City risk management committee
- Formalized the City's liability claims handling process
- Continued further implementation of the capital prioritization framework
- Developed a number financial policies
- Refined Municipal Grant Program

Additional Achievements

- Renegotiated the triathlon agreement with MB events
- Preparation of response claims for emergency events



Challenges & Opportunities

- Public Accountability
- Financial Transparency
- Increasing costs
- Maximizing All Revenue Sources
- Risk Management
- Pervasive Nature of Information Technology



2019 Initiatives

- Establish a Risk Management Framework and Policy
- Implement integrated business planning and financial reporting to Council
- Establish a formalized grant seeking framework
- Finance Policy Development
- Develop a long term revenue model

Highlights

	2019 Budget	% change	Trend
Total Revenue	-2,380,000	28.1%	↑
Operational Expense	6,541,393	-20.8%	↓
Total Debt Principal (General)	-1,365,859		↓
Total Internal Allocation In	2,702		→
Total Internal Allocation Out	-2,611,257		↑
Net Operating Expense	186,978		↓
Total Capital	0		→
Cost per Capita	5.54		↓
% of Property Tax	0.56%		↓



2019 Budget

General Government Accounting / Finance

Expenses	2018 Budget	2018 Forecast	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Goods and Services	303,900	281,423	342,615	345,467	348,377	351,344	354,371
Insurance	566,900	1,147,712	710,000	724,205	738,695	753,475	768,550
Interest and fees	22,695	43,050	42,700	42,914	43,132	43,355	43,582
Debt Interest	2,809,877	2,817,853	1,817,916	1,877,459	1,765,775	1,741,775	1,709,123
Debt Principal	2,982,421	2,982,421	2,333,054	2,507,992	2,677,215	2,687,215	2,680,992
Foreign Exchange	10,000	0	10,000	10,200	10,404	10,612	10,824
Operating Provision	315,000	0	315,000	315,000	315,000	315,000	315,000
Salaries and Benefits	<u>949,172</u>	<u>984,697</u>	<u>970,107</u>	<u>977,890</u>	<u>985,829</u>	<u>993,926</u>	<u>1,002,186</u>
Total Operating Expense	7,959,965	8,257,156	6,541,393	6,801,128	6,884,427	6,896,702	6,884,628



2019 Budget

General Government Accounting / Finance

Expenses	2018 Budget	2018 Forecast	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Total Operating Expense	7,959,965	8,257,156	6,541,393	6,801,128	6,884,427	6,896,702	6,884,628
Internal Allocation In	2,658	2,658	2,702	2,756	2,811	2,867	2,925
Internal Allocation Out	-2,222,805	-2,195,820	-2,611,257	-2,872,382	-3,069,698	-3,054,698	-3,032,046
Debt Principal	<u>-1,985,241</u>	<u>-1,985,241</u>	<u>-1,365,859</u>	<u>-1,346,882</u>	<u>-1,216,105</u>	<u>-1,226,105</u>	<u>-1,219,882</u>
Total Operating expense	3,754,577	4,078,753	2,566,978	2,584,620	2,601,435	2,618,767	2,635,625
Revenue	<u>-2,380,000</u>	<u>-1,858,533</u>	<u>-2,380,000</u>	<u>-2,380,000</u>	<u>-2,380,000</u>	<u>-2,380,000</u>	<u>-2,380,000</u>
Net Operating (Surplus)/Expense	1,374,577	2,220,220	186,978	204,620	221,435	238,767	255,625



2019 Budget Debt & Interest

*General Government
Accounting / Finance*

Debt	2018 Budget	2018 Forecast	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Debt Principal - General	1,985,241	1,985,241	1,365,859	1,346,882	1,216,105	1,226,105	1,219,882
Debt Interest - General	1,587,252	1,622,213	912,606	904,939	808,255	799,255	781,603
Debt Principal - Sewer	575,057	575,057	545,072	738,987	1,038,987	1,038,987	1,038,987
Debt Interest - Sewer	773,830	746,845	546,515	613,725	598,725	583,725	568,725
Debt Principal - Water	422,123	422,123	422,123	422,123	422,123	422,123	422,123
Debt Interest - Water	<u>448,795</u>	<u>448,795</u>	<u>358,795</u>	<u>358,795</u>	<u>358,795</u>	<u>358,795</u>	<u>358,795</u>
Debt Total	5,792,298	5,800,274	4,150,970	4,385,451	4,442,990	4,428,990	4,390,115



2019 Revenues

*General Government
Accounting / Finance*

Revenue	2018 Budget	2018 Forecast	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Casino - HFAA	-2,000,000	-1,450,000	-2,000,000	-2,000,000	-2,000,000	-2,000,000	-2,000,000
Traffic Fine Revenue Sharing	<u>-380,000</u>	<u>-385,881</u>	<u>-380,000</u>	<u>-380,000</u>	<u>-380,000</u>	<u>-380,000</u>	<u>-380,000</u>
Sub-total	-2,380,000	-1,835,881	-2,380,000	-2,380,000	-2,380,000	-2,380,000	-2,380,000
Transfers to other Governments	<u>200,000</u>	<u>145,000</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>
Total	-2,180,000	-1,690,881	-2,180,000	-2,180,000	-2,180,000	-2,180,000	-2,180,000



Questions

