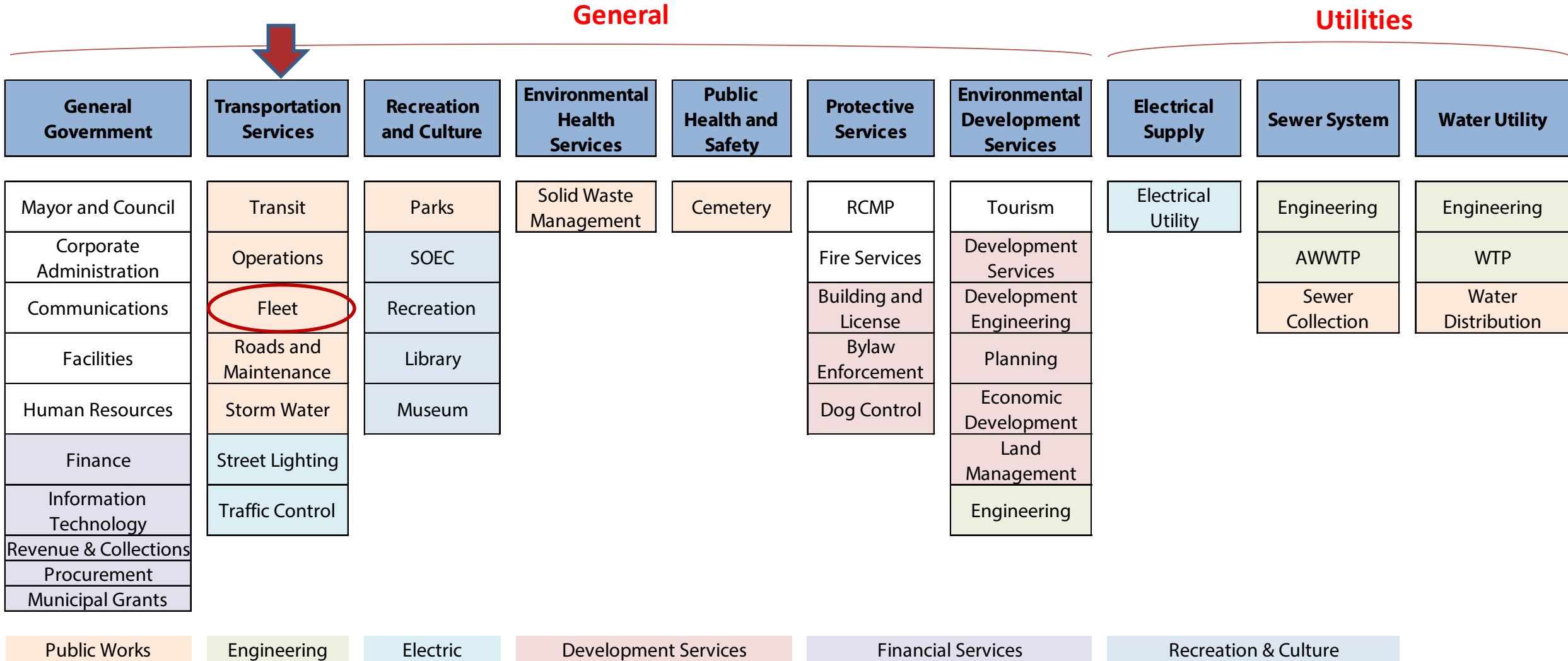


City of Penticton: Financial Plan Reporting Structure



Transportation: Fleet



Overview

As part of Public Works, the Fleet Department maintains and supports vehicles and equipment for the City, RCMP and RDOS

City Fleet Mobile Units - 171 City Fleet Small Equipment - 124 RDOS Fleet – 43	City Fire Dept - 14 Licensed and 36 Small Equipment Generators – 17 RCMP Fleet – 35
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2018 Achievements

- ✓ **Carbon reduction by incorporating hybrid vehicles and equipment**
- ✓ **Capital Fleet Replacements**
- ✓ **New Fuel Management System / Fleet Maintenance System**
- ✓ **Fleet and Equipment Replacement Fund – Review**



Challenges & Opportunities

➤ Work load capacity challenges

- ✓ 2007 to 2018 fleet increases:

- ✓ City Fleet - 5% or 11 pieces of equipment

- ✓ RCMP Fleet - 25% or 7 pieces of equipment

- ✓ RDOS Fleet - 187% or 28 pieces of equipment

- ✓ Over this same time period staff levels have not changed

➤ A Service Advisor Coordinator position is proposed



2019 Initiatives

- **Restructure of the Fleet Department**
 - ✓ Service Advisor Coordinator
- **Technology on the Shop Floor**



Staffing Levels

2018 2019

6

7

Incl. Manager & Proposed Position



Highlights

	2019 Budget	% change	Trend
Total Revenues	-2,124,850	11.24%	↑
Operational Expense	2,698,356	-4.45%	↓
Total Internal Allocation In	56,167		↑
Total Internal Allocation Out	<u>-637,500</u>		→
Net Operating Expense	-7,827		→
Total Capital	812,950		↓
Cost per Capita	-0.23		↓
% of Property Tax	-0.02%		↓



2019 Budget

Transportation Fleet

Expenses	2018 Budget	2018 Forecast	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Goods and Services	695,585	946,085	885,385	885,556	885,729	885,905	886,084
Fleet Internal Charges	334,200	341,700	335,500	336,610	337,742	338,897	340,075
Fuel	280,000	330,000	290,000	290,000	290,000	290,000	290,000
Insurance	80,000	80,000	80,000	80,000	80,000	80,000	80,000
Amortization	550,000	550,000	425,000	425,000	425,000	425,000	425,000
Salaries and Benefits	<u>569,169</u>	<u>576,298</u>	<u>682,471</u>	<u>691,898</u>	<u>701,514</u>	<u>711,322</u>	<u>721,326</u>
Total Operating Expense	2,508,954	2,824,083	2,698,356	2,709,064	2,719,985	2,731,124	2,742,485



2019 Budget

Transportation Fleet

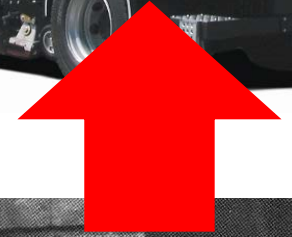
Description	2018 Budget	2018 Forecast	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Total Operating Expense	2,508,954	2,824,083	2,698,356	2,709,064	2,719,985	2,731,124	2,742,485
Internal Allocation In	26,357	26,357	56,167	56,860	57,567	58,288	59,024
Internal Allocation Out	-590,700	-638,700	-637,500	-638,610	-639,742	-640,897	-642,075
Internal Fleet Revenues	-1,835,500	-1,910,100	-2,049,850	-2,049,850	-2,049,850	-2,049,850	-2,049,850
RCMP Revenues	-27,000	-40,000	-35,000	-35,700	-36,414	-37,142	-37,885
RDOS Revenues	<u>-22,000</u>	<u>-46,000</u>	<u>-40,000</u>	<u>-40,800</u>	<u>-41,616</u>	<u>-42,448</u>	<u>-43,297</u>
Net Operating Expense	60,111	215,640	-7,827	964	9,930	19,075	28,402



Equipment Replacement

*Transportation
Fleet*

- ❖ **Equipment Replacement Fund / Reserve**
- ❖ **Vehicle / Equipment Replacement Policy**
 - **Triggers – age, mileage, hours**
 - **Condition – mechanical / visual**
 - **Need**
 - **Repurpose**



2019 Capital Expense

*Transportation
Fleet*

Project	Budget
Parks Small Equipment	8,450
Garage Equipment Replacement	25,000
Van to Replace Unit 9	32,000
1/2 Ton Pickup to Replace Unit 21	32,000
Sewer Flush Truck to Replace Unit 42*	350,000
Digger Derrick Aerial to Replace Unit 50	250,000
1/2 Ton Pickup to Replace Unit 123	32,000



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* Preapproved by Council December 5, 2018

2019 Capital Expense – Con't

*Transportation
Fleet*

Project	Budget
3/4 Ton Pickup to Replace Unit 127	35,000
3/4 Ton Pickup to Replace Unit 135	40,000
Parks - Line Painter - Replaces Unit 9475	5,000
Parks - Small Lawn Tractor - Replaces Unit 9511	<u>3,500</u>
TOTAL	812,950



Decision Request

Approval for a New Service Advisor Coordinator position in the Fleet Branch of the Public Works Department at a cost of \$100,000.

- ❖ City Fleet - increased by 5% or 11 pieces of equipment = a total of 231 pieces of equipment
- ❖ RCMP Fleet - increased by 25% or 7 pieces of equipment = a total of 35 pieces of equipment
- ❖ RDOS Fleet - increased by 187% or 28 pieces of equipment = a total of 43 pieces of equipment

- ❖ Over this same time period staff levels have not changed



Questions

